

THE SCHOOL AT DANCEWAVE

Parent/Student Handbook



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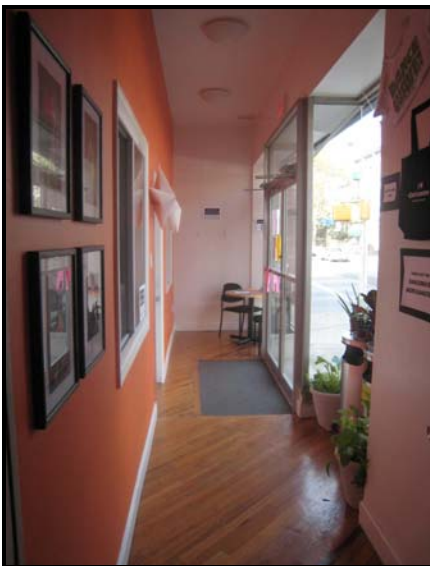
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THE SCHOOL AT DANCEWAVE

School Policies 2011-12



TUITION POLICIES

Tuition Prices

Babies & Toddlers Program (18 mos-6 yrs)

40 & 45 min classes: \$300 semester • \$560 year

Kids & Teens Programs (7 yrs-18 yrs)

1 hour classes: \$320 semester • \$600 year

1 ½ hour classes: \$370 semester • \$700 year

K&T Tuition includes participation in Dancewave School Performance: Friday, May 19th 2012

Tuition Discounts

Dancewave offers several opportunities to receive tuition discounts over the course of the school year:

- Early bird registration
- 10% off tuition total with registration for two or more classes
- 10% off tuition total when two or more siblings register

Payment Installment Program

This program is available to families who meet with the Dancewave staff in demonstrating financial hardship. A payment schedule will be provided where each installment paid is subject to a \$10 fee. Please call the Dancewave office to set up a Payment Installment Program (PIP).

Refunds & Returned Checks

Dancewave does not refund tuition for classes due to scheduling conflicts, injury, illness, etc. In *extreme circumstances*, when a student has missed 3 or more classes, the student and/or parent should contact Dancewave to discuss a class credit minus a \$50 administrative fee. All returned checks are assessed at a \$20 fee.

Scholarships (ages 7 & up only)

Dancewave is committed to providing high quality dance training to children of all socioeconomic backgrounds. Partial scholarships are available to students ages 7 & up based on drive, talent, commitment and financial need.

Students interested in a scholarship must attend the scholarship auditions on **Saturday, September 17 2011 from 12-1 pm at PS 77. RSVP is required.** Email rsvp@dancewave.org or call 718-522-4696 to reserve a spot.

Ballet Concentration SPECIAL! (ages 10 & up only)

Students enrolled in one ballet class can take any additional ballet class for **FREE**. This Ballet Concentration is designed to encourage dancers to improve their technique. Solid ballet technique provides a strong foundation for any dancer. Proficiency in ballet requires constant study, commitment, discipline and most of all, hours in the studio building strength, stamina and experience.

THE SCHOOL AT DANCEWAVE

School Policies 2011-12

Parent Expectations

Parents of Dancewave students are expected to adhere to the following guidelines. These guidelines are in place to protect the best interests of yourself, your child and the Dancewave community.

- **Complete and submit the medical, liability and photo release forms prior to the first day of class.**
- Make sure your email/ mailing address and phone numbers are current and you are receiving regular communications from Dancewave.
- Notify Dancewave if your child is going to be absent or late. We care about the whereabouts of your child!
- Pay all tuition and fees on time.
- Do not stand by the studio window while waiting for your child. It distracts the class in progress.
- You may observe your child's class in the studio during designated Parent Observation Days **only**.
- If your child is enrolled in Creative Modern I/II or Creative Ballet I/II, he/she must be potty-trained and able to go to the bathroom on his/her own.
- Always feel free to contact Laura Stein, Director of Education, with any questions or concerns: 718-522-4696 or laura@dancewave.org.

Student Expectations

All Dancewave students are expected to adhere to the following behavioral guidelines. These policies are in place so you can get the most out of your dance classes!

- Respect your instructors, your fellow dancers and yourself at all times.
- Come to class focused and ready to learn.
- Listen carefully and do your best—positive attitude and concentration will make you a better dancer!
- Do not chew gum, eat or drink in the studio.
- Clean up after yourself! Do not make a mess with your food, paper or personal belongings.
- Keep lobby conversations and noise to a minimum until class begins.
- No chatting and private conversations in class. This behavior is disrespectful and distracts the teacher



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School Policies 2011-12

Attendance

- Students must arrive at least 5-10 minutes prior to the start of class to change and use the bathroom.
- Regular attendance is necessary in order to maintain progress.
- Parents and students must notify the teacher and Dancewave of any foreseen absences.

Parents must call 718.522.4696 or email laura@dancewave.org to report absences or lateness. Please leave a message with name of your child, the date, and the class they will be missing.

Lateness

- Students arriving more than 10 minutes late to class will not be allowed to take class unless the teacher determines otherwise.
- Late students will be required to observe the whole class and complete a "Class Observation Sheet", to be returned to the teacher after class.

Make-Up Classes

- Make-up classes are only available for: Creative Modern I/II, Creative Ballet I/II, Creative Movement II and Ballet IB.
- Students are allowed no more than two make-up classes per semester.

Dress Code

- Creative Ballet, Creative Modern & Creative Movement (18 mos-6 yrs old)
 - Wear comfortable clothing and either ballet slippers or bare feet.
 - Tutus and leotards are welcome but not required.
- Ballet (7+yrs old)
 - All hair must be pulled back away from face and neck in a ponytail, braided or in a bun so hair does not become a distraction.
 - **Black leotard, pink fitted tights, and pink ballet slippers are required* Dancewave sells these items for your convenience.**
- Modern & Other Elective Classes (7+yrs old)
 - Wear tight fitting exercise-appropriate clothing.
 - All hair must be pulled back away from face and neck in a ponytail, braided or in a bun so hair does not become a distraction.

ABSOLUTELY NO MIDDRIFFS, HOT PANTS, DISRESPECTFUL/VULGAR LANGUAGE ON CLOTHING. NO EXCESSIVE JEWELRY. CHEST SHOULD BE ADEQUATELY SUPPORTED AND COVERED.

Student & Teacher Evaluations

- Students will fill out an evaluation for each class on the last day of each semester.
- If the student is under 6 years of age, parents will complete an evaluation form on the Parent Observation Day.

Body Adjustment

It is common practice for a dance teacher to touch a child in order to provide correction and help a student adjust their alignment. If you have any concerns about this, please contact our office immediately.



THE SCHOOL AT DANCEWAVE

Fall 2011 School Calendar

Class Schedules	Thursday, September 15	Fall semester begins
Special Event!	Saturday, September 17	School at Dancewave Scholarship Auditions 12-1 pm PS 77 (62 Park Pl. Brooklyn) Ages 7 & up only—email rspv@dancewave.org to reserve a spot Applicants must submit a copy of their 2011 tax returns to be considered
Special Event!	Thursday, October 6	School at Dancewave Welcome Party! 6:30-8 pm 484 Bergen St. at Flatbush Ave. (next to Pintchik's hardware) <i>Food, drink, dancing and merriment for all students & parents!</i>
Class Schedules	Monday, October 10	NO CLASS-Columbus Day Note: There <i>will</i> be class on Saturday, October 8 and Sunday, October 9
Special Event!	Sunday, October 30	Dancing Through College & Beyond 9:30 am -4 pm Marymount Manhattan College (221 East 71st Street, New York, NY) Dancewave partners with Dance/NYC, Career Transition for Dancers and Pentacle to To register: http://dancingthroughcollege2011.eventbrite.com/
Class Schedules	Wed, November 24- Sunday, November 27	NO CLASS-Thanksgiving Break
Special Event! Performances!	Saturday, Dec 10	Holiday Fiesta 10 am – 6 pm Brooklyn Lyceum (227 4th Avenue, Brooklyn NY) <i>**Featuring performances by Amazing Creatures Co, Dancewave Com- pany I, Dancewave Company II, Street Jazz Ensemble, Young Movers En- semble, Young Performers Ballet Ensemble!**</i>
Special Event!	Saturday, Dec 17- Friday, Dec 23	Parent Observation Week: 6 & under classes
Class Schedules	Tuesday, December 20 Thursday, December 22 Friday, December 23	Last Day of Fall Semester—Tuesday, Thursday and Friday classes
Class Schedules	Saturday, December 24 – Monday, January 2	NO CLASSES-Holiday Break
Class Schedules	Wednesday, January 4 Saturday, January 7 Monday, January 9	Last Day of Fall Semester—Wednesday, Saturday and Monday classes
Class Schedules	Tuesday, January 17 – Friday, February 3	Winter Workshops Special 3-week workshops in ballet, jazz, choreolab & more!

THE SCHOOL AT DANCEWAVE**Spring 2012 School Calendar****Special Event!
Performances!****Thursday, February 2****Works in Progress (WPA)**

7-9 pm

Dancewave (45 Fourth Ave. Brooklyn)

*Dancewave students and emerging choreographers performing new choreography in the Dancewave studio.***Class Schedules****Saturday, February 4****SPRING SEMESTER STARTS****Class Schedules****Monday, February 20-
Saturday, February 25****NO CLASS: MID-WINTER RECESS**Note: There *will* be class on Saturday, February 18**Special Event!
Performances!****Saturday, March 4 &
Sunday, March 5****Kids Café Festival Goes to College**

3 pm matinee performances

Kumble Theater, LIU Brooklyn (1 University Plaza Brooklyn)

*College dance departments and high school groups from across the city share the same stage in this one-of-a-kind festival. Featuring performances by Dancewave Company I, Dancewave Company II & Young Movers Ensemble!***Class Schedules****Monday, April 23
Sunday, April 29****NO CLASS-Spring Break**Note: There *will* be class on Saturday, April 21**Special Event!
Performances!****Friday, May 18****Dancewave School Performance**

7-9 pm

Location TBD

*All classes and ensembles ages 7 & up perform!***Special Event!****Saturday, May 19-
Friday, May 25****Parent Observation Week for 6 & under classes****Class Schedules****Friday, May 25****LAST DAY OF CLASSES****Special Event!
Performances!****Friday, June 1 &
Saturday, June 2****Spring Celebration Opening Night & Gala**

8 pm performances

Kumble Theater, LIU Brooklyn (1 University Plaza Brooklyn)

Dancewave's annual culminating performance and fundraiser, featuring Amazing Creatures Co., Dancewave Company I, Dancewave Company II & Young Movers Ensemble!

DANCEWAVE

Fall Semester 2011

Dance classes for kids of all ages
Fall Semester Starts Thursday, September 15

\$5 class week! SEPTEMBER 8-14

Try any Dancewave class for only \$5 each
rsvp@dancewave.org

(718) 522-4696 • www.dancewave.org



Dance with us this Fall!

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Creative Ballet I 3-4yrs 3:30-4:15pm • DW	Creative Movement I 18-26 mos 10-10:40am • DW	Musical Theater 7-10 yrs 3:50-4:50pm • DW	Creative Ballet I 3-4 yrs 3:45-4:30pm • OFC	Creative Movement I 18-26 mos 10-10:40am • DW	Creative Modern I 3-4 yrs 9-9:45am • DW
Ballet IA 10-13 yrs 4:30-5:30pm • DW	Creative Movement II 27-36 mos 11-11:40am • DW	Modern I 10-13 yrs 5-6 pm • DW	Creative Ballet II 5-6 yrs 4:45-5:30pm • OFC	Creative Movement II 27-36 mos 11-11:40am • DW	Creative Modern II 5-6 yrs 10-10:45am • DW
Ballet IV 13 yrs & up 5:30-7pm • DW	Ballet IB 10-13 yrs 4-5pm • DW	Dancewave Company <i>By Audition Only!</i> 13 yrs & up 5-7:30pm • PS77	Ballet Basics 7-10 yrs 3:45-4:35pm • SSS	Creative Ballet I 3-4 yrs 3:45-4:30pm • DW	Creative Ballet I 3-4 yrs 9-9:45am • OFC
Modern III 13 yrs & up 5-6:30pm • OFC	Ballet IIB 13 yrs & up 5:15-6:45pm • DW		Ballet IB 10-13 yrs 4-5pm • DW	Creative Ballet II 5-6 yrs 4:45-5:30pm • DW	Creative Ballet I 3-4 yrs 10-10:45am • OFC
Choreolab 13 yrs & up 6:30-7:30pm • OFC	Modern II 10-13 yrs 3:45-4:45 • SSS		Ballet IIA 13 yrs & up 4:40-6pm • SSS		Dancewave Company II <i>By Audition Only!</i> 10am-12pm • USD
	Young Movers Ensemble <i>By Audition Only!</i> 10-13 yrs 4:45-6pm • SSS		Young Performers Ballet Ensemble <i>By Audition Only!</i> 10-13 yrs 5-6:30pm • DW		Amazing Creatures Co. <i>By Invitation Only!</i> 7-9 yrs 11am-12:30pm • DW
	Modern Fusion Teen/Adults 6:45-8pm • DW		Ballet Basics Teen/Adults 6:45-8pm • DW		Modern Ballet 12 yrs & up 12:30-1:30pm • DW

Audition for one of our Youth Performance Companies!

Dancewave Company I & II
Sat, Sept 10, 1pm & Wed, Sept 14, 5pm

Young Movers Ensemble
Tues, Sept 13, 5pm

Young Performers Ballet Ensemble
Thurs, Sept 15, 5pm

Street Jazz Ensemble
Sat, Sept 10, 1:30pm

Amazing Creatures Company
Sat, Sept 10, 11am

AUDITION FOR A SCHOLARSHIP!

Sat, Sep 17, 12pm
rsvp@dancewave.org

18 mos-3 yrs

3-6 yrs

7-10 yrs

10-13 yrs-beginner

10-13 yrs-intermediate

Teen-beginner

Teen-intermediate

Teen-advanced

40 & 45 minute class:
\$300 semester, \$560 year

1 hour class:
\$320 semester, \$600 year

1.5 hour class:
\$370 semester, \$700 year

BROOKLYN LOCATIONS

DW The Dancewave Center
45 Fourth Ave at Dean St

SSS Salsa Salsa Dance Studio
55 Fourth Ave
(down the block from Dancewave)

OFC Old First Reformed Church
729 Carroll St at 7th Ave

PS 77 62 Park Place
b/w 5th & 6th Av

USD Union Street Dance
725 Union St
b/w 4th & 5th Ave

Street Jazz

12 yrs & up
1:30-2:30pm • DW

Street Jazz Ensemble

12 yrs & up
2:30-3:30pm • DW

Ballet III

13 yrs & up
1-2:30pm • PS 77

Dancewave Company

13 yrs & up
2:45-5:15pm • PS 77

DANCEWAVE

Empowering, Enlivening, and Transforming Lives Through Dance!

SCHOOL AT DANCEWAVE

2011-2012 FORMS

These forms must be completed and submitted before your child starts dancing with us!

I HAVE READ AND AGREE TO THE POLICIES OUTLINED IN THE SCHOOL AT DANCEWAVE HANDBOOK.

Please complete, sign and date below.

Parent/Guardian Name

Child's Name

Parent/Guardian Signature

Date

2011-2012 Liability Release

I, **(Parent/Guardian Name)** _____ give permission for **(Child's Name)** _____ to attend Dancewave classes during the 2011-2012 School Year (Thursday September 15th, 2011 – Friday, May 26th, 2012) Dancewave's Brooklyn locations: The Dancewave Center (45 Fourth Ave.), Old First Church (729 Carroll St.), Salsa Salsa Studio (55 Fourth Ave.) and Union Street Dance (725 Union St.).

I agree to hold Dancewave, Inc. harmless against any injury, liability, or accident that takes place in rehearsals, classes, or performances administered by Dancewave. I understand that the Dancewave staff may, if it appears necessary for my child's health, have my child hospitalized or use outside medical, surgical, or dental care without liability to Dancewave, Inc. or its class locations. I also understand that the staff may dismiss my child from the program if his/her conduct jeopardizes the safety of the entire group.

Guardian Name _____

Guardian Signature _____

Date _____

Relationship to Child _____

2011-2012 Photo/Video Release

I, **(Parent/Guardian Name)** _____ consent to the use by Dancewave, Inc. of **(Child's Name)'s** _____ name and/or photograph/video for any purpose and in any medium without my inspection of finished photographs or media and without any liability to me stemming from any such use.

Guardian Name (Print): _____

Date _____

Guardian Signature: _____

DANCEWAVE

Empowering, Enlivening, and Transforming Lives Through Dance!

2011-2012 Medical Form

Please print and complete all blanks.

Child Last Name: _____ Child First Name: _____ Child Date of Birth: _____

Age: _____ Weight: _____ Height: _____ Sex: _____

Parent/ Guardian Names (list all): _____

Parent/Guardian Occupation(s): _____

Address: _____ Email: _____

Cell Phone: _____ Home Phone: _____

Family Physician: _____ Phone #: _____

Should your child become ill, get a headache, catch a cold, or have other minor medical or dental problems, do you give permission for the administration of non-prescription medication at the discretion of the Dancewave staff?

Yes _____ No _____

If aspirin or Tylenol needs to be administered, what do you prefer?

No preference _____ Aspirin _____ Advil/Ibuprofen _____ Tylenol/Acetaminophen _____

Does your child take any prescription medication regularly? Yes _____ No _____

If yes, please describe:

Does your child have any psychological, learning and/or behavioral challenges that Dancewave should know about? This information helps us to best serve your child's needs.

Yes _____ No _____

If yes, please describe:
